

GHANA EDUCATION SERVICE

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REPUBLIC OF GHANA

DISTRICT EDUCATION OFFICE
AKATSI NORTH
P.M.B
AVE – DAKPA

29TH SEPTEMBER, 2022

DECLARATION OF VACANCIES AKATSI NORTH DISTRICT EDUCATION OFFICE

Applications are invited from qualified serving personnel in the Ghana Education Service for the following positions:

1. Public Relation Officer (PRO)
2. School Health Education Programme (SHEP) Officer
3. Guidance and Counselling Coordinator

QUALIFICATION AND EXPERIENCE

1. Public Relation Officer (PRO)

- ❖ The Applicant must be on the rank of AD II for at least 2 years.
- ❖ The applicant must possess good communication and interpersonal skills.
- ❖ The applicant must have at least 10 years teaching experience.
- ❖ The applicant must have a satisfactory conduct and credible work history.
- ❖ The applicant must be a very good computer literate.
- ❖ A degree in Ghanaian Language or English Language is an advantage.

2. School Health Education Programme (SHEP) Officer

- ❖ The applicant must be on the rank of AD II for at least 2 years.
- ❖ The applicant must have at least 10 years of teaching experience.
- ❖ The applicant must have a satisfactory conduct and credible work history.
- ❖ The applicant must have a very good Senior High School Science background.
- ❖ A degree in Science or any of the Social Sciences is preferable.
- ❖ Applicant must be a computer literate.

3. **Guidance and Counselling Coordinator**

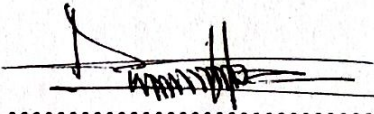
- ❖ The applicant must be on the rank of AD II for at least 2 years.
- ❖ The applicant must possess good communication and inter-personal skills.
- ❖ The applicant must be a very good computer literate.
- ❖ The applicant must have satisfactory conduct and credible work history.
- ❖ A degree in Guidance and Counselling is a necessary requirement.
- ❖ The Applicant must have at least 10 years teaching experience.

MODE OF APPLICATION

Interested applicants with the requisite qualifications may apply with four copies of each of the following documents:

- ❖ Recommendation letter from the applicant's immediate supervisor.
- ❖ Copies of filled personal record form
- ❖ All certificates
- ❖ Current payslip
- ❖ Curriculum Vitae

All applications should be addressed to the District Director, Ghana Education Service, Akatsi North, P.M.B. Ave-Dakpa. The applications should reach the District Director, Akatsi North on or before **28th October, 2022.**



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(DOMINIC YAO DZANADO)
DISTRICT DIRECTOR OF EDUCATION
AKATSI NORTH

Distribution

1. All Municipal/District Directors, GES, Volta
2. Heads of Second cycle Schools, Volta
3. Heads of Basic Schools, Akatsi North

Cc: Regional Director, GES, HO